28 May 25

From: First M. Last, USN,

To: Commander, Navy Personnel Command (PERS-435)

Subj: REQUEST FOR FY25 AVIATION COMMAND Retention bonus (ACRB)

Ref: (a) FY25 ACRB Program Information (available on MyNavy HR website)

(b) 37 U.S.C. §334 and 373

(c) DOD Financial Management Regulation, Volume 7A, Chapter 2

(d) SECNAVINST 7220.88

(e) OPNAVINST 7220.18A

(f) MILPERSMAN 1920

1. I have read and understand the provisions of references (a), (b), and (c), including all provisions related to termination of payments under this agreement and circumstances under which repayment of sums paid will be required, to which I agree. I understand that if I fail to fulfill the terms of this contract, I will be subject to Aviation Command Retention Bonus (ACRB) repayment in accordance with references (a) through (e). I hereby apply for the special pay authorized by references (a) and (b).

2. Contingent upon acceptance of my application for this special pay, I agree not to resign, retire, or voluntarily terminate my flight status with an effective date prior to the completion of my ACRB obligation or post-command tour projected rotation date (PRD), whichever is later. I understand that if I renegotiate to receive this bonus that my service obligation begins on the first day of my 19th year of commissioned service or the day of contract approval by PERS-43, whichever is later; however, all contracts expire upon 25 years of commissioned service. I understand that I am not eligible to separate/retire or change my designator prior to completion of my ACRB service agreement, and that I am not eligible to apply for programs that would lead to redesignation until within one year of the end of my ACRB obligated service. I understand that even if my ACRB service obligation expires prior to the PRD of my post-command tour, I will not be released from active duty or from my assignment in my 1310 or 1320 designator until my PRD, in accordance with reference (f). If I am slated to an operational Carrier Strike Group (CSG), Carrier (CVN), and Amphibious Assault Ship (LHA/D), I will be eligible for a sea duty incentive up to $30,000 after check-in to my post-command tour.

3. I understand that I will be ineligible for any other Aviation Bonus (AvB) program until the expiration of my ACRB service obligation. I understand that, upon contract approval by PERS-43, this application is binding and that thereupon I will receive $120,000 paid out in equal installments of $40,000 per year, as described in reference (a), in exchange for three years of obligated service commencing the first day of my 19th year of commissioned service or the day of contract approval by PERS-43, whichever is later.

4. I understand that if I am unable to fulfill my service obligation for any reason, I will become ineligible for ACRB, all scheduled future payments will be cancelled, and previous payments received will be subject to repayment in accordance with references (a) through (e).

5. My number is 901-850-0000. My preferred email address(es) for ACRB related business is (enter personal and work email address).

F. M. LAST (and signature above)